

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Thursday, September 27, 2007
7:10 PM

Alfred Oelkers, Dennis Farrell, Martha Urbiel, Diana Bedoya, Megan Perna, Cindy Waneck, Scott Berkoben, Roberta Roesch

Dennis Farrell read the Open Public Meeting Law.

PUBLIC FORUM:

No members of the public were present.

MINUTES: June 28 meeting minutes accepted..

CORRESPONDENCE: Thank you note to the board from Megan Perna.

TREASURER'S REPORT: Read by Martha Urbiel in Noeline Grefrath's absence. Scott Berkoben asked Director Urbiel if finances were on target. Director Urbiel affirmed that the finances were on target.

COMMITTEE REPORT: None.

DIRECTOR'S REPORT: Given by Martha Urbiel. Library's legal consultant, Mike Pelligrino approved the new food policy and the board accepted the food policy and new computer policy recommendations regarding the laptop computers. Both policies appended to the bottom of these minutes. Urbiel reported on the various activities of the library, improved circulation and membership, upcoming programs, meetings with the schools, and improvements made to the building—repairs by Aspen to be made to help prevent leaking and ensure better service by making the system have easier access. Board approved school to set up info kiosk regarding school budget. Heritage society will be making a history room in the hallway to the library's downstairs. Mal Helgeson recovered money from Energy company that Library was overspending. Audit was approved.

OLD BUSINESS: Food policy ok, coffee service approved by board of health and free trial occurring in October. Hasbrouck Heights has told Director Urbiel that they make \$100 per month for coffee. Director Urbiel hopes to use money to offset loss of income from removing rental fee on DVDs.

NEW BUSINESS: Cheryl Chang will be asked to be on BCCLS Executive board as it is Westwood's turn. Scott Berkoben struggling to make meeting dates and board will look into changing meeting dates to accommodate more people's schedules for next year.

Director Urbiel will look into Board Members tenure dates. Budget committee to meet October 4th to go over budget. .

MEETING ADJOURNED: Motion to adjourn at 8:00pm accepted.